

(Unofficial Translation)
Announcement of Chulalongkorn University on Examination Practice for Students
B.E. 2564

As it has been deemed appropriate to amend the Announcement of Chulalongkorn University on Examination Practice for Students.

By virtue of Article 14 of Chulalongkorn University Regulations on Student Examination B.E. 2564, there is an announcement as follows:

Article 1. This announcement is hereafter known as the “Announcement of Chulalongkorn University on Examination Practice for Students B.E. 2564”

Article 2. This announcement shall be effective from the next day of the announcement onwards.

Article 3. As used in this announcement:

“Student” means a student at Chulalongkorn University;

“Examination” means conducting an examination in an examination room, taking examinations outside the examination room, examination through electronic media, or other methods as specified by the instructor to measure and evaluate the results of the study.

“Division” means a division or an organization that provides teaching and learning to students.

“Examiner” means a person who has been assigned by the division to be an inspector of the examination.

Article 4. Allow students to enter and exit according to the date, time, place, and according to the approach or method of the instructor, division, or university.

Article 5. During examinations in the examination room, students are required to show their student ID cards or other government-issued documents that specify their identification numbers. The examiner must verify the student's identity every time they take the examination.

Foreign students may use their passports to present to the examiner under paragraph one.

In the case of electronic examination, students are required to identify themselves before the examination according to the approach or method specified by the instructor, division, or university.

Article 6. In the examination room, students must do the following:

- (1) students are required to dress in regular uniforms or polite clothes as specified in the regulations or announcement on student dress code regulation that is enforced at that time.
- (2) Students must enter the examination room only when signaled to do so by the examiner or at the time specified by the examiner.
 - (A) In the event that students arrive at the examination room late for more than 15 minutes but not exceeding 30 minutes from the beginning of the examination, they may be allowed to enter the examination room only with permission from the examiner without extended time.

- (B) In the event that students arrive at the examination room late more than 30 minutes from the beginning of the examination, they will not be allowed to enter the examination room. The student must report to the chairman of the examination committee in that academic year, or the person assigned by them as soon as possible and explain the reasons for being late in writing.
- (3) When entering the examination room, students must write their first name, last name, and student ID number on the answer book or answer sheet completely and clearly before starting the exam. The examiner may ask students to provide additional information on the examination paper.
 - (4) During the examination, students must take the examination by themselves and are strictly prohibited from accepting any assistance to obtain answers from others. It is forbidden to accept assistance in order to obtain answers in any approach from others. It is forbidden to contact other examinees except for only examiners. And do not do anything that will disturb others during the examination.
 - (5) Students must follow the instructions specified in the examination. And after submitting the examination answer book or answer sheet, the student cannot request to amend or change any statement in the examination answer book or answer sheet again.
 - (6) In case of requesting an examination answer book, answer sheet or additional examination-related equipment or having questions about the examination, students must contact the examiner only.
 - (7) Students are strictly forbidden from taking any part of the examination, including the examination answer book or answer sheet, out of the examination room without the permission of the examiner.
 - (8) Students may leave the examination room only when 45 minutes have elapsed since the beginning of the examination and the examiner has already collected the examination answer book or answer sheet.
 - (9) In case of temporarily leaving the examination room, students must obtain permission from the Examiner. This will be in accordance with the guidelines set by the division or at the discretion of the examiner.
 - (10) If a student wishes to submit their examination answer book or answer sheet before the end of the examination time, they must raise their hand and wait until the examiner has finished collecting the examination answer book or answer sheet. After that, the student may leave the examination room.
 - (11) When the examination time is over, students are prohibited from taking the examination again. They must place their examination answer book or answer sheet on the examination table and wait until the examiner has finished collecting the examination answer book or answer sheet. After that, the student may leave the examination room.
 - (12) When the examination answer book or answer sheet has been collected by the examiner, students must hurry to leave the area of the examination room. They must not take any action that disturbs the examination.

Article 7. In the electronic examination;

- (1) Students must present themselves to enter the program or application by the date, time and channel assigned by the instructor, division, or university.

- (A) In the event that students enter the examination platform late for more than 15 minutes but not exceeding 30 minutes from the beginning of the examination, they may be allowed to enter the examination room only with permission from the examiner without extended time.
 - (B) In the event that students enter the examination platform late more than 30 minutes from the beginning of the examination, they will not be allowed to enter the examination room. The student must report to the chairman of the examination committee in that academic year, or the person assigned by them as soon as possible and explain the reasons for being late.
- (2) During the examination, students must take the examination by themselves and are strictly prohibited from accepting any assistance to obtain answers from others. It is forbidden to accept assistance in order to obtain answers in any approach from others. It is forbidden to contact other examinees except for only examiners. And do not do anything that will disturb others during the examination.
 - (3) Students must follow the instructions specified in the examination. And after submitting the examination answers, the student cannot request to amend or change any statement in the examination answers again.
 - (4) Students are strictly prohibited from publishing or transmitting any part of the examination, answers, or answer concepts without permission from the examiner.
 - (5) Students may leave the program or application used for the electronic examination only with permission from the examiner.
 - (6) In the event of leaving the examination platform due to the program or application used in the examination, equipment failure, signal interruption, or other electronic system failure, students must notify the examiner as soon as possible.

Article 8. If the examination is taken outside the examination room or by other methods as specified by the instructor, students must strictly follow the instructions provided by the instructor.

Article 9. Examinations for graduate students, in addition to those conducted according to this announcement, shall be in accordance with the Chulalongkorn University Regulations on Criteria and Procedures for Examination in Graduate Studies currently in use.

Article 10. Students who violate or fail to comply with Article 4 or Article 5 are ineligible to take the examination.

Article 11. Students who violate or fail to comply with Article 6, Article 7 or Article 8 may be prosecuted in accordance with the regulations, university announcement, division announcement, and guidelines specified by the university, division, or as the instructor deems appropriate. However, such action must be appropriate and proportional to the violation or non-compliance with that Article.

Article 12. The head of the division shall proceed and make a decision in accordance with this announcement.

As deemed fit, the head of the division may prescribe additional details or guidelines to the extent that they are not contrary to or inconsistent with this announcement.

Article 13. The president shall act according to this announcement.

In case of any interpretation or implementation issues with this announcement, the president has the final authority to make a decision.

Announced on May 4, 2021

Professor Bundhit Eua-arporn, Ph.D.
President